



Balaklava Schools Bus Behaviour Policy

Ratified by BPS Governing Council: August 2016

Ratified by BHS Governing Council: August 2016

Implemented: August 2016



Dear Families,

From time to time inappropriate behaviours occur on our school buses. We ask that you remind your children of our expectations to ensure everyone's safety and wellbeing. These bus expectations have been recently updated and shared with students. Can you please discuss them with your child.

Expectations of Students are to:

1. enter and leave the bus in an orderly manner
2. remain seat belted in allocated seat at all times.
3. keep all parts of themselves inside bus windows.
4. always behave in a quiet, responsible and polite way and not interfere with, or annoy others.
5. follow the directions given by the bus driver, including complying with seating plans
6. not eat or drink on the bus unless you have permission from the bus driver.
7. advise your bus driver in advance if you know you will be absent.
8. Demonstrate respect for the bus

The driver is responsible for allocating seats and managing behaviour on the bus. It is expected that minor breaking of the rules will be addressed and if these are repeated, they will be documented by the driver and Bus Referral slips will be issued. The driver will report serious and/or repeated breaking of the rules, and any incident or concern which interferes with the safe operation of the bus to the principal or delegate of the relevant school. The bus driver has the right to stop the bus until the behaviour has ceased.

Consequences for inappropriate behaviour are as follows

- Step 1:** Reminder by the driver (Verbal) that behaviour is inappropriate and must stop immediately.
- Step 2:** **First Reported Incident** - Formal Warning – by bus driver or school personnel;
- A Bus Referral slip will be issued by bus driver, given to designated school bus person who will issue slip to student
 - Bus Referral slip sent home; signed by parents and returned to school.
- Step 3:** **Second Reported Incident** – As step 2 with parent contact reminding them that a third slip will result in a suspension from bus travel from **1- 5 school days**.
- Step 4:** **Third Reported Incident** – Bus referral slip issued as above and suspension from bus travel from **1 - 5 school days**.
Home contact by school will be made and an interview may be requested.
- Step 5:** **Fourth Reported Incident** – Bus referral slip issued as above and suspension from bus travel from **5 – 10 school days**
- Step 6:** **Fifth Reported Incident** – As above and suspension from bus from **10 – 20 school days**.
Should further incidents occur students will be removed from the bus for a significantly extended period of time.

In the case of violence, serious, illegal or dangerous behaviour, Steps 1 and 2 may be omitted. Parents will be contacted, and if necessary, consultation shall take place with appropriate DECD personnel.

The bus behaviour steps apply over any 10 consecutive school weeks of the year.

Yours sincerely,

Tricia Joseph
Principal Balaklava Primary School
June 2016

Kerry Williams
Deputy Principal Balaklava High School



Government of South Australia
Department for Education and
Child Development